



EXECUTIVE DEPARTMENT
PROCLAMATION NUMBER 225 JBE 2023

AMENDING THE CHARTER OF THE CITY OF ST. MARTINVILLE

- WHEREAS,** the Legislative Charter of the City of St. Martinville currently provides for an office of Secretary Treasurer of the City;
- WHEREAS,** it is the desire of the Mayor and the City Council of the City of St. Martinville, Parish of St. Martin, Louisiana, without objection from the residents therein, to amend the Legislative Charter of the City of St. Martinville to reorganize the structure of the chartered office of Secretary Treasurer;
- WHEREAS,** the duties formerly appurtenant to the Secretary Treasurer shall vest in two separate offices: Clerk of the City Council and Chief Financial Officer;
- WHEREAS,** pursuant to La. R.S. 33:1181, the City of St. Martinville has submitted these desired amendments to the Governor, who has submitted them to the Attorney General for his opinion;
- WHEREAS,** the Attorney General is of the opinion that the proposed amendments are consistent with the constitution and laws of the United States and of this state; and
- WHEREAS,** the Governor has approved these proposed amendments.

NOW THEREFORE I, JOHN BEL EDWARDS, Governor of the State of Louisiana, by virtue of the authority vested by the Constitution and laws of the State of Louisiana, do hereby approve the amendments proposed by the Mayor and City Council of St. Martinville, Parish of St. Martin, and do order and direct as follows:

SECTION 1: Article III (2) of the Legislative Charter for the City of St. Martinville, a municipality of the State of Louisiana, is hereby amended to read as follows:

“[2.1] [CLERK OF THE COUNCIL.] The office of Clerk of the City Council of the City of St. Martinville is hereby created. It shall be the duty of the Clerk of the City Council to attend every meeting of the City Council and keep accurate minutes of the proceedings thereof in a book to be provided for that purpose, and to copy and enroll in a well bounded book all ordinances and resolutions of the City Council; to take charge of and keep in order all books, papers, documents and archives of said Council; as well as any other duties which shall be assigned to the Clerk by the Mayor or by resolution of the Council.

[2.2] [CHIEF FINANCIAL OFFICER.] The office of Chief Financial Officer of the City of St. Martinville is hereby created. It shall be the duty of the Chief Financial Officer to keep an account of all claims for or against the corporation; the Chief Financial Officer shall issue warrants or checks upon the funds in the treasury, the same to be countersigned by the Mayor under the seal of the corporation for the payment of all claims. All warrants and checks shall be numbered respectively and shall specify the amount, purpose and fund upon which they are drawn; provided, that in no case shall a warrant or check be drawn except against actual cash in the treasury. The Chief Financial Officer shall at least once a month or oftener if ordered by the Council, make a report to the Council of all claims and accounts against the town, and a full and correct statement of all his/her receipts and payments, showing the exact condition of the town treasury since date of last report. The Chief Financial Officer shall also execute and perform such other duties as may be assigned by the Mayor or by resolution of the City Council.”

SECTION 2: Article III (3) of the Legislative Charter for the City of St. Martinville, a municipality of the State of Louisiana, is amended to assign the following tax collection duties to the Chief Financial Officer, by changing the title of said section to read as follows:

“[3.] [CHIEF FINANCIAL OFFICER - EX OFFICIO TAX COLLECTOR]”

IN WITNESS WHEREOF, I have set my hand officially and caused to be affixed the Great Seal of Louisiana in the City of Baton Rouge on this 16th day of November, 2023.





GOVERNOR OF LOUISIANA

**ATTEST BY THE SECRETARY
OF STATE**



SECRETARY OF STATE